



FIRST THINGS FIRST

Ready for School. Set for Life.

Southeast Maricopa Regional Partnership Council

Meeting Minutes January 27, 2015 Southeast Maricopa Regional Council Meeting

Call to Order

The regular meeting of the First Things First Southeast Maricopa Regional Partnership Council was held on January 27, 2015 at the Family Resource Center, 817 North Country Club Road, Mesa, Arizona 85201. Chair David called the meeting to order at 4:04 p.m. welcomed everyone and took roll call.

Members Present

Chair Anna David, Council Members, Jack Dillenberg, Abigail Conley, Sherreis Moreland, Bill Schultz and Chris Scarpati. Vice Chair Detza Van Bogaert attended telephonically.

Members Absent

Council Members Dee Tamminen and Maggie Pfaffenberger.

Members of the Public

There were 10 members of the public present.

Approval of Regular Meeting Minutes of November 25, 2014

Council Member Scarpati moved to accept the November 25, 2014 minutes. Member Moreland seconded, and the motion was approved unanimously 6-0.

Call to the Public

There was one call to the public.

Carol Lopinski, from Child Crisis Center, gave an update on the MyChild'sReady Home Visitation Alliance and shared their growth and referral progress. She distributed a parenting source directory and resource list to the Council members.

Let the record show that Member Dillenberg joined the meeting at 4:10 p.m.

Presentation of First things First Quality Assurance Program

First Things First Quality Assurance Manager, Mona Qafisheh, shared a Power Point presentation overview of the Quality Assurance process. The presentation included the history of Quality Assurance at First Things First, how information is gathered through site visits, and how information and data collected through the process can be used by regional councils. The Quality Assurance team will be conducting a site visit with our Director Mentoring Grantee during Quarter 4 of SFY2015. Contact information, staff resumes, and the link for a recorded webinar on Quality Assurance were also shared.

First Read of Regional Governance Policy

Regional Director Melde led the Council in the first reading of the Region's Governance Policy as revised by First Things First General Council Casey Cullings. Some of the updates and context changes are:

- Section 1-102
Election of Chair and Vice Chair is done in the last fiscal quarter. Ballot voting can no longer be used.
- Section 1-103
Meeting material to be delivered to Council members five days prior to meeting day.
- Section 1-105
Call to the Public may use up to five minutes with the discretion of the Chair.
- Section 1-107



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Chair can designate a Committee at any time to advise the Council. The Committees can also establish a Subcommittee at any time. All are subject to open meeting law.

- Section 1-110
Clarifications to lobbying were made and campaigning policies were added to the section.
- Section 1-111
Attendance problems addressed and subsequent actions detailed.

The Council will have a second reading of the Governance Policy and a motion to approve at the next Council meeting.

Review of Grantee Data, Financial and Narrative Reports

Regional Director Melde shared Q1-2015 Grantee reports with the Council pointing out key highlights for each Grantee.

American Academy of Pediatrics-Care Coordination

152 children were enrolled this quarter. A collaboration effort around nutrition for children has begun.

Arizona's Children Association-Parent Education Community-Based Training

As of the report, fifteen teens were scheduled to attend parenting classes. There have also been a heightened number of parents enrolling from the Department of Child Safety. The contracted service unit for parenting education has changed to unduplicated numbers and is 544.

Arizona Partnership for Children-Home Visitation

There are no concerns around their expenditures. The contracted number of families served is 425 with 267 currently served. The number of developmental screenings conducted was 109.

Association for Supportive Child Care-Family, Friend, and Neighbors

The grantee completed a training support group in Mesa during the first quarter. The unduplicated contracted service unit is 60 adults and as of this report, they had 12 served. They invited the Council to attend their Spring Car Seat Distribution Events as well as a save the date for their annual Health and Safety Conference on May 30th to be held at the Arizona Biltmore. Director Melde will ask if they are looking for an alternative meeting place for their Queen Creek training support groups and will report back to Member Schultz.

Chicanos Por La Causa (Parenting Arizona)-Home Visitation

Contracted service unit is 230 with 150 families served in the first quarter. They have great attendance at their Group Connections Events. They had opportunities to do community outreach to families at the Labor of Love Community Baby Shower and the Back to School Bash.

Child Crisis Center-Home Visitation

This grantee does home visitation as well as administers the MyChild'sReady Alliance. The contracted service unit is 350 with 402 families reached in the first quarter. Some of the 402 families may be carry forward from SFY2014. The MyChild'sReady Alliance currently has a 7 month waiting list. Member Dillenberg would like to know if there is any national guidance on wait lists within home visitation programs. Member Moreland would like more information on the MyChild'sReady wait list and how families are prioritized. Regional Director Melde will get clarification about this. She also explained to the Council how the waiting lists get created.



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Dignity Health Foundation-Oral Health

This grantee continues to outreach in the community to educate about oral health screenings and fluoride varnish applications. This is done in collaboration with child care centers and Quality First providers. Their presentation "It Takes a Village to Prevent Tooth Decay" was well received at the 2014 Summit.

Lutheran Social Services of the Southwest-Family Resource Centers

The reported 5,372 number of families served refers to the number of families touched as well as those who receive referral to services. That number includes the number of families that attended a library event or other community events. The grantee will be working on a way to clarify the numbers gathered for reporting purposes. They are seeing grandparents enrolling in parenting classes and they are providing services at WIC clinics.

Southwest Human Development-Home Visitation

This grantee implements the Healthy Families model. Continual staff training is provided due to the various needs of enrolled families. The first quarter of families served was 429 and the vision screenings conducted was 178. They refer the families out for hearing screenings. At the next meeting, the Council will discuss getting into the hospitals to set up home visitation assessments.

Southwest Institute for Families and Children-Director Mentoring/Training

There are 17 professionals enrolled at the end of quarter one. Director Melde will report at the next meeting on the completion of one director's Child Management Certificate. The Grantee will continue to work through the community colleges but will look for other opportunities to support their professional development.

United Bank-Food Security

As of first quarter, they have distributed 333 food boxes. They have done a lot of outreach to the nearby schools and Head Start. They are also sending out a feedback survey with those that receive the food boxes to find out how often they are receiving the boxes, how the food is received and how it is impacting their family.

Let the record show that Chair David left the meeting at 5:13 p.m. and returned at 5:15 p.m.

Community Engagement Training

Community Outreach Coordinator, John Taylor, gave the first of a three part monthly Power Point presentation to the Council on community engagement. He explained the importance of trainings, branding and engaging the Council. He shared core messages used by early childhood supporters and common outreach tactics to help grow Arizona's early childhood movement.

Coordinator Taylor gave the Outreach report emphasizing the geographic areas for supporter engagement. He also explained what defines a friend, supporter and champion.

Director Updates

Director Melde thanked the Grantees for the work they do on the quarterly reports. She reported that the Southeast Maricopa Region has four Request for Grant Applications (RFGA) for SFY16. The Multi-regional Oral Health and Family Resource Center RFGAs will go out in early February. The Home Visitation done in partnership with East Maricopa and the Multi-regional Home Visitation Coordinated Referral System RFGAs will go out in early March. The RFGAs will be open for about six to eight weeks. The Board will award the contracts in June and she



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reminded everyone that this is a confidential process until then. Any questions should be referred to grants@azftf.gov.

Director Melde proposed that the May council meeting be moved to May 12, 2015. The Council will make recommendations for RFGA awards at this meeting. She will send out a poll to the Council members regarding this date.

There will be a review committee for each RFGA and the Council would like for one Council member to sit on each of these committees. All committee members must have knowledge of the RFGA but have no conflict. Contact Director Melde if you have an interest or know someone that would be interested.

Jamie Breau has resigned from the Council parent seat. That seat is now open as well as the Philanthropy seat. Interviews will likely be held by mid-February. Encourage potential Council members to apply.

The Family Resource Network advisory committee will discuss updating their procedure to invite non-FTF funded Family Resource Centers to the Network at their July meeting.

A copy of a legislative update via email from Ben Alteneider, First Things First Senior Director of Government Affairs, was given to the Council. These emails will be sent from time to time and are intended to give an update on any legislative matters impacting early childhood.

Director Melde recognized and thanked Council members that gave additional time and service over the last several months.

Council Member Updates and Announcements

Member Dillenberg shared his experience at the Oral Health Communities of Practice meeting.

Chair David announced that the Council's 2016 funding plan was approved by the Board. The Board complimented the Council for combining the Family Resource Centers and Parenting Education.

Adjournment

Chair David adjourned the meeting at 5:48 p.m.

Next meeting is February 24, 2015 at 4:00 p.m.

Submitted by:

Approved:

Patty Morris, Administrative Assistant II
Southeast Maricopa Region

Anna David, Regional Council Chair